Player Registration Pilot

# The Newsletter for WGS Player Registration Pilot League and Club Officials Edition 1 – Monday 11<sup>th</sup> July

### Welcome

Welcome to the first edition of the Player Registration Pilot Newsletter, the weekly update for League and Club Officials participating in the WGS Player Registration Pilot. The Newsletter will be sent out to participating League Secretaries at midday Monday throughout July and August. Leagues are requested to forward the document to their clubs to ensure that they remain fully engaged in the Pilot Programme.

### **Club Official Training**

Club officials are invited to attend one of the remaining six Player Registration training webinars taking place in the next two weeks. The online sessions, which last approximately 75 minutes and start at 7.00pm, include guidance on cleansing player data in WGS and the key elements of the online registration process. The next round of sessions will take place on the following dates;

To request a meeting invite please email <u>playerregistration@thefa.com</u> indicating which session you would like to attend. In order that a full record can be maintained of attendees, please confirm which club you are representing. Do not worry if you have never previously attended an online session as training guidance is provided along with your invitation.

Whilst it is strongly recommended that all Club Secretaries attend one of the sessions in person, a recording of a recent webinar can be downloaded from the following link for those club officials unable to attend.

## Weekly Player Registration Online Surgery

In order to deal with any outstanding queries or difficulties, a Player Registration Surgery will take place at 7.00pm each Tuesday evening in July and August.

Player Registration Surgery

Every Tuesday from Tuesday 12<sup>th</sup> July

Starts – 7.00pm GMT Summer Time

Meeting Number (access code) 849 771 580

Meeting Password 1234

Player Registration Surgery Link

League and club officials are invited to attend these drop-in webinar sessions where they will be able to ask any questions or speak directly with members of the FA Project Team. **The first Surgery will take place at 7.00pm on Tuesday 12<sup>th</sup> July**. Please use the Player Registration Surgery Link to the left to join the webinar.

Please note that you can join the session 10 minutes before the advertised start time. For more information please email <u>playerregistration@thefa.com</u>

#### League Secretary Team Matching

With the team matching process almost complete, over 4,200 Full-Time teams have now been matched to 1,600 Whole Game System clubs. There are a small number of matches still available and League Secretaries are invited to continue matching for the remainder of this week. A copy of the Team Matching training guide can be downloaded from the following link

#### League Registration Product Set-Up

In order that clubs can start registering players on schedule, League Secretaries are requested to complete their registration pricing and product set-up at their earliest convenience. It would appear from a test this morning that the following leagues are still to carry out this process.

Alfreton & District Sunday Football League	Cheltenham Saturday League	Derby Taverners Sunday Football League
Dorset Womens League	East Kent Youth League	Eskvale & Cleveland Football League
Essex and Suffolk Border League	Herefordshire FA County League	Hertfordshire Senior County League
Hinckley & District Sunday League	Huntingdonshire Mini Soccer League	Huntingdonshire Sunday Football League
Hunts Youth League	Lancashire FA Ability Counts League	Leicester City & County Girls League
Leicestershire & Rutland Youth Futsal League	Liverpool Old Boys Football League	Midlands Regional Alliance
North Berks League	Peterborough & District Junior Alliance	Southern Sunday Football League
S-Tech County Girls' Football League	S-Tech County Women's Football League	Telford Sunday Football League
Tyneside Amateur League	West Cumbria Youth League	West Riding County F.A. U21 Floodlit League
York City & District F.A. U19s League		

As we are unable to start registrations until the set-ups are complete, Leagues are asked to confirm back to <u>phil.knight@thefa.com</u> as soon as they are happy that their registration products are in order. A recording of Danny McConnell's online training session can be downloaded on the following <u>link</u> whilst the associated training guide can be found <u>here</u>

## **Club Player Data Cleanse**

In order to improve the quality of player data held by Pilot Clubs, Club Secretaries have spent the past week matching player data held in Full-Time with that held in Whole Game. Over 8,500 player records have already been successfully matched. The Data Cleanse button will be retained for at least another fortnight to allow as many Pilot Clubs as possible to complete this important process prior to starting the process of registering players. The Player Data Cleanse training guide can be downloaded from the following <u>link</u>

#### **Player Registration Launch**

Player registration is scheduled to start on Monday 11<sup>th</sup> July. Before registrations can commence, a check will need to be made of all league requirements. This process will extend beyond lunchtime although it may be necessary to go back to any leagues where errors are identified. The player registration button in WGS Portal will be 'hidden' until such time as all checks are complete at which time a message will be posted on the Registration Community page. Leagues are asked to notify their clubs once this announcement has been made. The associated Player Registration training documents will be released at the same time.

## **Player Registration Community Page**

To support League Officials through the Pilot Programme The FA has developed a dedicated Online Community page through which all pilot communications will be channelled.



Access to the community group is by invitation only and is limited to Pilot Leagues. To apply to join the group please use your FAN/password combination to log into http://www.thefa.com/community Once you are signed in, click on to Player Registration Pilot Community link and submit your access request. Once approved, you will be able to access the Community page.

## **Player Registration Pilot Newsletter**

The next issue of the Player Registration Pilot Newsletter will be emailed to League Secretaries at midday on Monday 18<sup>th</sup> July. A copy will be also posted on the Registration Community page.